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<b>WORK AGENDA</b> <b>21 December 2021</b>		
<b>Project Identification:</b>	<i>Flexiplant</i> Agreement n°2020-1-PL01-KA202-081486	
<b>Type of meeting:</b>	Third Transnational Project Meeting in Rezekne	
<b>Meeting place:</b>	Rēzeknes Tehnikums (RT) Varoņu iela 11a, LV - 4604 Rēzekne, Latvia	
<b>Attendants:</b>	Regional Competence Centre in Bialystok (RCC) Kauno Maisto Pramonės ir Prekybos Mokymo Centras (KMPPMC) Rēzeknes Tehnikums (RT)	
<b>Time Schedule</b>	<b>Agenda topics</b>	<b>Participants</b>
9:45 – 10:00	Welcome to all the partners.	Lead: RCC, KMPPMC, RT
10:00 – 12:00	Result 02 Analysis of the report's conclusions and the diagnosis contained therein. Implementation of the training course by combining online training with the theoretical part and practical training. <ul style="list-style-type: none"><li>- Presentation proposal online training;</li><li>- Presentation proposal practical training in Bialystok: workshop</li></ul> Study visiting; Accommodation and cost of living, transport;  Setting the dates of theoretical and practical courses.	Lead: RCC Support: All
12:00 – 13:00	Validation of training (creation of evaluation questionnaires). Strategy of the project evaluation - 1 questionnaire	Lead: RCC Support: All
13:00 – 13:30	Coffee break	
13:30 – 14:00	Dissemination during the project – activities at schools, link, www, social media.	Lead: RCC Support: All
14:00 – 15:00	Flexiplant project administrative issues: <ul style="list-style-type: none"><li>-timeline and financial issues,</li><li>-management reports,</li></ul>	Lead: RCC Support: All



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	<ul style="list-style-type: none"><li>-transnational project meetings,</li><li>-collect the original documents:</li><li>-management reports, accounting notes, recruitment documents of participants</li><li>- cooperation between partners.</li></ul>	
15:00 – 16:00	Conclusions of the meetings. Next meeting in Bialystok on 2022.	Lead: RCC Support: All
	<i>Discussion with group tutor</i>	