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WORK AGENDA 27 August 2021		
Project Identification:	<i>Flexiplant</i> Agreement n°2020-1-PL01-KA202-081486	
Type of meeting:	Second Transnational Project Meeting	
Meeting place:	Kauno Maisto Pramonės ir Prekybos Mokymo Centras (KMPPMC), Taikos 133, LT-51123 Kaunas, Lithuania	
Attendants:	Regional Competence Centre in Białystok (RCC) Kauno Maisto Pramonės ir Prekybos Mokymo Centras (KMPPMC) Rēzeknes Tehnikums (RT)	
Time Schedule	Agenda topics	Participants
9:00 – 9:15	Welcome to all the partners.	Lead: RCC, KMPPMC, RT
9:15 -10:00	Result 01 – Presentation the Diagnosis by each partner: REPORT CONTAINING RESEARCH AND ANALYSIS OF THE CATERING INDUSTRY USING PLANT FOOD WITHIN THE ERASMUS + PROJECT „Flexiplant”. Presentation the final report and conclusions.	Lead: KMPPMC Support: All
10:00 – 11:30	Result 02 Analysis of the report's conclusions and the diagnosis contained therein. Implementation of the training course by combining online training with the theoretical part and practical training.	Lead: RCC Support: All
11:30 – 13:00	Validation of training (creation of evaluation questionnaires). Strategy of the Prefconstruction project evaluation - presentation	Lead: RCC Support: All
	Dissemination during the project – activities at schools, link, www, social media.	Lead: RCC Support: All
13:00 -13:30	Lunch	
13:30 – 15:00	Flexiplant project administrative issues: - timeline and financial issues – accounting note, - management activities, reports; scan by mail,	Lead: RCC Support: All



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	<ul style="list-style-type: none">- transnational project meetings,- collect the original documents:- management reports, accounting notes,- recruitment participants documents,- cooperation between partners.	
15:00 – 16:00	Conclusions of the meetings.	Lead: RCC Support: All
	<i>Discussion with group tutor</i>	