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| WORK AGENDA 26-March 2021 | | |
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| Project Identification: | <i>Flexiplant</i> Agreement n°2020-1-PL01-KA202-081486 | |
| Type of meeting: | Second Transnational Project Meeting by Skype | |
| Meeting place: | Hotel Bosir in Bialystok address: ul. Wołodyjowskiego 5, 15-272 Bialystok Place: Conference Room No.2 | |
| Attendants: | Regional Competence Centre in Bialystok (RCC) Kauno Maisto Pramonės ir Prekybos Mokymo Centras (KMPPMC) Rēzeknes Tehnikums (RT) | |
| Time Schedule | Agenda topics | Participants |
| 12:00 – 14:00 | Welcome to all the partners. | Lead: RCC |
| | Project Partners presentation. | Lead: RCC, KMPPMC, RT |
| | Flexiplant project introduction: - purpose and character of the project; - role of each project partners. | Lead: RCC Support: All |
| | Participants in the projects – analysis documents recruitment | Lead: RCC Support: All |
| | Result 01 - Diagnosis REPORT CONTAINING RESEARCH AND ANALYSIS OF THE CATERING INDUSTRY USING PLANT FOOD WITHIN THE ERASMUS + PROJECT „Flexiplant” (description Elements of the report) | Lead: RCC Support: All |
| | <i>Flexiplant</i> project administrative issues: - timeline and financial issues – accounting note - management activities, reports; scan by mail - transnational project meetings; - partnership agreement for the implementation of the Project - technical problems; - cooperation between partners. | Lead: RCC Support: All |
| | Dissemination: the presentation of dissemination strategy (proposal in attachment) – link, www, social media. | Lead: RCC Support: All |



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| | Conclusion of the meeting – next steps of the project, preparing „to do“ list, dates of the meetings 2021. | Lead: RCC Support: All |
| | <i>Discussion with group tutor</i> | |