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WORK AGENDA 28-May 2019		
Project Identification:	<i>Prefconstruction</i> <i>Agreement n°2018-1-PL01-KA202-050623</i>	
Type of meeting:	Second Transnational Project Meeting in Bialystok	
Meeting place:	Klaipedos Ernesto Galvanausko Profesinio Mokymo Centras (KEGPMC); Taikos 67, LT-94112 Klaipeda, Lithuania	
Attendants:	Regional Competence Centre in Bialystok (RCC) Klaipedos Ernesto Galvanausko Profesinio Mokymo Centras (KEGPMC) PIKC "Liepajas Valsts tehnikums" (LVT)	
Time Schedule	Agenda topics	Participants
10.00-10.15	Welcome to all the partners.	Lead: PP
10.15-11.00	<p>Creation of a report which is a collection of three analyzes (PL, LT, ŁT) containing research, diagnosis and comparative analysis in the construction industry, especially in frame construction.- Presentation</p> <p>Discuss and agreed elements of the forthcoming report to the result 1:</p> <ol style="list-style-type: none">1.Frame houses – introduction, basic definitions on an example Poland, Lithuania and Latvia.2.Frame houses in vocational school curricula on an example school from Poland, Lithuania and Latvia.3.Prefabricated timber-frame houses of building on an example companies from Poland, Lithuania and Latvia.4.Analysis of the building in Poland, Lithuania and Latvia using prefabricated timber-frame houses.	Lead: KEGPMC Support:., RCC, LVT
11.30-12.30	Analysis of the report's conclusions and the diagnosis contained therein. Designing, organizing and implementing a pilot training course in a total of 22 people based on the report and diagnosis of needs for the group (18 teachers from Lithuanian and	Lead: RCC Support: All



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	Latvian schools and 4 teachers from schools associated in RCK).	
12.30-13.00	Coffee break, networking discussion.	
13.00-14.00	<i>Preconstruction</i> project administrative issues: <ul style="list-style-type: none">- timeline and financial issues,- management activities, reports;- short trainings reports;- transnational project meetings, confirmation of visit;- monitoring of the project;- cooperation between partners.	Lead: RCC Support: All
14.00-14.30	Dissemination: future action to increase the impact of the experience connected with partner's discussion, the presentation of dissemination strategy.	Lead: RCC Support: All
14.30-15.00	Conclusion of the meeting – next steps of the project, preparing „to do“ list, dates of the meetings 2019.	Lead: RCC Support: All
15.00 -15.30	Lunch, networking discussion.	
15.30-16.00	<i>Discussion with group tutor</i>	