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WORK AGENDA 13 January 2026		
Project Identification:	<i>Schoolgarden</i> Agreement n°2024-1-PL01-KA210-VET-000246112	
Type of meeting:	Fourth Transnational Project Meeting	
Meeting place:	Hotel Bosir in Bialystok address: ul. Wołodyjowskiego 5, 15-272 Bialystok Place: Conference Room No.2	
Attendants:	Regional Competence Centre in Bialystok (RCC) Verslo ir svetingumo profesinės karjeros centras (VESK) Rēzeknes Tehnikums (RT)	
Time Schedule	Agenda topics	Participants
9:00 – 9:30	Welcome to all the partners.	Lead: RCC, VESK, RT
9:30 -11:00	Result 02 –The course: "Planetary diet from school herbaria and fruit and vegetable gardens" and training in Bialystok Implementation and dissemination course Planetary diet – presentation by partners	Lead: RCC Support: All
11:00 – 12:00	Planetary diet – experience Italian cuisine – presentation Italian partner.	Lead: RCC Support: All
12:00 – 13:00	Result 03 – Guide that includes the results of the implementation of the training program, testing and recommendations in the field of planetary cuisine recipes and dishes – presentation by Leader	Lead: RCC Support: All
13:00 – 13:30	<i>Schoolgarden</i> project administrative issues: - timeline and financial issues – accounting note, - management activities, reports; scan by mail, - transnational project meetings, - collect the original documents:	Lead: RCC Support: All



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	<ul style="list-style-type: none">- management reports, accounting notes,- recruitment participants documents,- semi report - cooperation between partners.	
13:30 -14:00	Coffee Break	Lead: RT Support: All
14:00 – 15:30	Validation of training (creation of evaluation questionnaires). Strategy of the project evaluation - 2 questionnaire Dissemination during the project – activities at schools, link, www, social media.	Lead: VESK Support: All
15:30 – 16:00	Conclusion of the meeting – next steps of the project, preparing „to do“ list, dates of the meetings 2026.	Lead: RCC Support: All
	<i>Discussion with group tutor</i>	